

**Village of Spencerville  
Council Meeting Minutes  
Monday, August 18, 2014**

The Spencerville Village Council met in regular session on Monday, August 18, 2014, at 7:00 p.m. in Council chambers with Mayor John P. Johnson presiding. Mayor Johnson led the pledge of allegiance. Responding to roll call was Michael Bice, Greg Leidy, John Miller, John Medaugh and Greg Hover. Absent was Phil Briggs. Also in attendance were Village Attorney Jason Flower, Village Administrator Sean Chapman, Police Chief Darin Cook and Village Clerk/Treasurer Dawn Bailey.

G. Leidy moved to approve the minutes of the August 4, 2014 meeting and J. Miller seconded the motion. Roll was called; motion passed unanimously.

M. Bice moved to pay bills in the amount of \$14249.81 and G. Leidy seconded the motion. Roll was called; motion passed unanimously.

**Old Business**

Mayor Johnson told Council that, due to illness, he was unable to attend the joint meeting with other village/city officials regarding the canal however he was able to obtain information from the meeting. Four municipalities were represented and Poggemeyer Design Group was in attendance. The idea of the meeting was to try to organize and join forces to improve the canal to encourage tourism and for each community to develop a core group and plan a project of about \$70,000; \$50,000 in grant funds with a \$20,000 match. The Mayor pointed out that some communities have "contributions" from local businesses that others probably wouldn't be able to obtain.

**New Business**

The first September council meeting was scheduled for Tuesday, September 2, 2014, in order to observe the Labor Day holiday.

**Police Report**

Chief Cook cautioned that there will be a heavy police presence in the school zone when school resumes on August 26, 2014. August 23<sup>rd</sup> all officers are scheduled for updated training in OC spray, Taser use policy and retractable baton. Firearms recertification is scheduled for Sept. 2, 2014; a local training officer is conducting the training until the Chief and Sgt. Miller are certified. The Chief introduced Bear, the police K-9 and explained his training and abilities.

**Administrator's Report**

Adm. Chapman and Council reviewed the written report as follows.

WTP Update: The generator passed inspection, the electrical wiring and plumbing and HVAC are about 98% complete. The sand filters will be loaded next Monday and the laboratory is about 90% complete. Jim Cave, the WTP operator, is scheduled to meet with the OEPA lab representative to review the lab before the regulation inspection is completed. Once the plant is online, the OEPA will make group visits with personnel from the Drinking & Ground Water division. All air lines are done, chemical feed room is about 98% complete and all piping has been completed. The plant is still scheduled to go online in mid-September.

The swimming pool will close on August 21<sup>st</sup>, with August 20<sup>th</sup> being the last day it's open.

The bid opening for the 2014 OPWC Street project was held August 8<sup>th</sup> with three bidders. Bluffton Paving was the apparent low bidder with a bid of \$77,852.50. The engineer's estimate was \$102,015 and after reviewing the bids recommends Bluffton Paving be awarded the contract. The OPWC grant will be for 70% with our share at 30%. Because the project came in much lower than the estimate, the Mayor and Chapman suggested using the extra appropriated funds to pave the drive back to the new water treatment plant. Bluffton Paving will be in the Village performing the County Road program and our OPWC project.

Chapman has been in contact with the water tower manufacturer and was able to find out the new authorized rep for our area is Mid-Atlantic Storage; they replaced Gateway Tank. He will work with Mid-Atlantic concerning the water tower repairs which Gateway promised to perform under warranty prior to going out of business. Mid-Atlantic wants to perform an inspection of the tower so the water is scheduled to be drained from the tower the week of Sept. 8<sup>th</sup>.

Several more water main breaks were repaired and Chapman is concerned about more breaks when the tower is drained. Because of the repairs needed so far this year, there will not be a water line replacement project this year but the appropriations will be used to purchase materials for the repairs of the main breaks.

AEP has concluded their re-design of the pole relocations along Canal Street for the canal trail project. Chapman authorized the design and an approval letter was mailed to AEP on August 14<sup>th</sup>. For the downtown electrical service upgrade AEP will install three 50 kva transformers which will handle about 360 amps. (These will replace the existing two 25kva transformers.) All of this work should wrap up around October 1, 2014.

All of the State inspections for the Veteran's Memorial Park have been completed and passed. Allen County Health Dept. will perform the plumbing inspection in the near future. The committee is planning more improvements to the park with additional paving of the parking area, a black granite stone referencing all conflicts and additional sidewalks around the Fallen Warrior Statue.

Legislation will be required for the Safe Routes to School project which is taking place in 2016. The Village will need to enter into a maintenance and construction agreement with the school since the project extends onto a very small part of school grounds. After this is approved, the Council will need to pass an ordinance to agree to cover any costs above and beyond the granted amount. ODOT needs this information by the end of September.

Legislation will also be needed for the 4<sup>th</sup> Street culvert project, which is scheduled for 2017, to commit to the project, explain the need for the project and use of funds and committing to our local match. Chapman was contacted by Thom Mazur of LACRPC about the possibility of moving this project up to FY 2016 because ODOT is cutting his budget however they decided that wasn't realistic.

OEPA approved the submitted Storm Water Pollution Prevention Plan for the canal project.

Chapman told Council that we will not be applying for OPWC funds this year, but will do so next round for the 4<sup>th</sup> Street culvert project.

**Committees**

A meeting was scheduled for the Utilities committee on Tuesday, August 26<sup>th</sup> at 6:00 p.m. to discuss the storm water utility.

**Other**

The Mayor reported on the Planning Commission meeting held August 5<sup>th</sup> when they discussed progress of PMC violations, handling of in-operable vehicles through the Zoning Code and building permits. A special meeting was scheduled for Tuesday, August 19<sup>th</sup> at 6:00 p.m. in Council chambers to continue their review of the Zoning Code.

At 8:00 p.m. M. Bice moved to enter executive session to discuss potential litigation and G. Hover seconded the motion. Roll was called; motion passed unanimously. Executive session was exited at 8:24 p.m. and regular session was immediately adjourned.

APPROVED: \_\_\_\_\_  
John P. Johnson, Mayor

ATTEST: \_\_\_\_\_  
Dawn R. Bailey, Clerk/Treasurer