

**Village of Spencerville
Council Meeting Minutes
December 7, 2015**

The Spencerville Village Council met in regular session on Monday, December 7, 2015, at 7:00 p.m. in Council Chambers with Mayor John P. Johnson presiding. Mayor Johnson led the pledge of allegiance. Responding to roll call was Mike Bice, Greg Leidy, John Miller, John Medaugh and Greg Hover. Absent was Phil Briggs. Also in attendance were Village Attorney Jason Flower, Village Administrator Sean Chapman, Police Chief Darin Cook and Clerk/Treasurer Dawn Bailey.

J. Miller moved to approve the minutes of the Nov. 16th meeting and G. Hover seconded the motion. J. Miller yea, G. Hover yea, M. Bice yea, G. Leidy pass, J. Medaugh yea. 4 yeas, 1 pass, motion passed.

J. Miller moved to accept the November financials from the Clerk/Treasurer and J. Medaugh seconded the motion. Roll was called; motion passed unanimously.

Ordinances/Resolutions

Resolution #15-22 Authorizing a Contract for Fire Protection for the Village of Spencerville

J. Miller moved to pass #15-22 on its third reading; G. Leidy seconded the motion. Roll was called; motion passed unanimously.

Resolution #15-23 Authorizing a Contract for Emergency and Convalescent Ambulance Service for the Village of Spencerville

G. Leidy moved to pass #15-23 on its third reading; J. Miller seconded the motion. Roll was called; motion passed unanimously.

Ordinance #15-25 Setting Employee Contributions for Employee Medical Insurance, Medical Gap Insurance and Life Insurance and Repealing Ordinance #14-34

G. Hover moved to place #15-25 on its second reading; J. Miller seconded the motion. Roll was called; motion passed unanimously.

Ordinance #15-26 Increasing Appropriations for the Current Year in the Police Enforcement Fund

M. Bice moved to suspend the rules and pass #15-26 on its first reading; G. Hover seconded the motion. Roll was called; motion passed unanimously.

G. Leidy moved to pay bills in the amount of \$39742.28; J. Miller seconded the motion. Roll was called; motion passed unanimously.

Old Business

Mayor Johnson and Clerk/Treasurer Bailey told Council that we have two volunteers for the Board of Tax Review; the Mayor is contacting a possible third member. The volunteers will need to be approved by Council at the next Council meeting.

The Mayor asked Council to approve the members of the Board of Zoning Appeals as follows: Terry Spence, Katie Cotterman and Cheryl Hover. John Miller is the Council representative on the Board and the Mayor is a member by virtue of his position. J. Medaugh moved to approve the members; G. Hover seconded the motion. Roll was called; motion passed unanimously.

Attorney Flower addressed Council regarding the draft of the new income tax ordinance which needs to be implemented by January 1, 2016. The ordinance and exhibit is approximately 75 pages long so will be emailed to the majority of Council members for perusal before passage at the next Council meeting.

Mayor Johnson told Council that he was never contacted, as he requested, by the Port Authority to attend a special meeting regarding the proposed transmission lines for the wind farm in Van Wert County; he will be attending their regular meeting Thursday night where he will find out if the proposed special meeting was held.

New Business

A copy of the proposed 2016 budget was passed out to Council for review; changes may be made if needed before adoption. Bailey told Council that the temporary appropriation ordinance will be presented at the next Council meeting for adoption.

Police Report

Chief Cook reported that cruiser 601 is in need of some warranty work. He also told Council that full-time officer Kyle Miller was awarded the VFW Officer of the Year award upon Cook's recommendation.

Administrator's Report

Adm. Chapman presented a written report to Council which was also discussed.

Chapman has submitted all of the required paperwork for reimbursement of the canal trail project expenses; reimbursement is not expected until 2016. The total amount spent by the Village was \$5768.67. Chapman "thanked" ODNR for offering to construct the trail which saved the Village money. The Mayor asked if grass seed has been purchased; Chapman responded that there's been no decision made about what type of grass to plant and he will check with ODNR.

A leaking sludge line at the sewer plant was repaired and may need to be replaced which would involve the removal and replacement of the access stairs to the deep well. The project will require design by a registered PE; Chapman is planning this construction for 2017.

Chapman is attending a water certification training in Columbus on December 8th and 9th; cost is \$260.00.

All of the snow plowing equipment has been prepped for winter.

Committee Reports

Finance: G. Hover reported that the committee met on Nov. 30th to discuss the 2016 budget. No large purchases are planned except for remote water meters which will make reading the meters easier.

No other reports were given; no meetings scheduled at this time.

Other

Mayor Johnson reported that the Board of Zoning Appeals met on Nov. 30th to approve a variance for a zoning code change from R-1 to R-2 at 115-117 W. Fourth St. The Planning Commission met on December 1st for its regular meeting and the next meeting is January 5th; a review of the proposed zoning and property maintenance code changes will begin again.

Adm. Chapman told Council that he has ordered the signs for the traffic flow change in the alley on the west side of downtown and he hopes to have them installed by the 1st of the year; all businesses have been notified.

Chief Cook expressed concern about the garbage containers for the apartments next to the municipal building always blowing into the alley and canal. Mayor Johnson said he would make a courtesy call to the landlord.

Meeting adjourned at 7:52 p.m.

APPROVED: _____
John P. Johnson, Mayor

ATTEST: _____
Dawn R. Bailey, Clerk/Treasurer