

**Village of Spencerville  
Council Meeting Minutes  
February 2, 2015**

The Spencerville Village Council met in regular session on Monday, February 2, 2015, at 7:00 p.m. in Council Chambers with Mayor John P. Johnson presiding. Mayor Johnson led the pledge of allegiance. Responding to roll call was Mike Bice, Greg Leidy and John Medaugh. Absent were John Miller, Phil Briggs, and Greg Hover. Also in attendance were Village Attorney Jason Flower, Village Administrator Sean Chapman and Clerk/Treasurer Dawn Bailey.

Because there were only three Council members present, the minutes from the January 19<sup>th</sup> meeting and the January financials were not approved and accepted at this time, but tabled for the next meeting.

**Good of the Village**

Alan Heitbrink of Choice One Engineering addressed Council and asked to be considered for future projects. Adm. Chapman explained to Council the selection process for engineers and the statement of qualifications required to be completed.

**Ordinances/Resolutions**

None

Discussion was held regarding whether or not bills could be paid with only three Council members in attendance. Clerk/Treasurer Bailey said that if bills were not paid there was a chance of late fees/charges being assessed. Attorney Flower opined that business needed to be conducted and bills should be paid.

G. Leidy moved to pay bills in the amount of \$14,796.77; J. Medaugh seconded the motion. Roll was called; motion passed unanimously.

**Old Business**

Mayor Johnson reiterated that trash cans need to be removed from the side of the streets for effective snow removal.

**New Business**

Mayor Johnson reported to Council that the Allen Economic Development Group (AEDG) contacted him and asked for a meeting. At the meeting they proposed increasing the Village's annual participation fee, which is currently \$900.00. The Mayor suggested they visit the Village and also address Council about their services, but not increase the fee.

**Police Report**

None

**Administrator's Report**

Adm. Chapman presented a written report to Council which was also discussed.

Adm. Chapman corrected information from the last meeting regarding the Buckeye Trail Fest. The Fest will be held Thursday May 14<sup>th</sup> – Sunday May 17<sup>th</sup> and is based in Maria Stein. The group is expected to arrive in Spencerville on Monday, May 11<sup>th</sup> on their way to the Fest.

A main line break was repaired in the alley behind 220-224 N. Main Street.

Work has begun preparing the pool for the summer by replacing the main circulating line.

Approximately 30 tons of road salt was ordered and was delivered by the Allen County Engineers office.

Chapman spoke to an ODOT rep regarding the Safe Routes to School project and was told it is moving forward. The engineer is currently working on the stage 3 final submittal plans and all environmental reviews have passed through ODOT. The project is planned for 2016, with the Village match being due this year.

Because of the anticipated snow/ice storm water meter reading began a few days early with 80% being read while 20% will need to be estimated. Estimates are based on the same month one year ago and will be indicated on the bills with an "E" behind the reading. Chapman urges anyone having an issue with their bill to call the utilities department immediately upon receipt of their bill.

Chapman will obtain signatures from the SYAA for the annual land use agreement which allows them to use the Acadia Park facilities.

An ISO rep reviewed and performed data collection for our water system for insurance rating purposes. The last review was in 2004 and the rep was pleased with the improvement in our water infrastructure since then, such as the water tower and new water treatment plant.

Make a Difference Day is scheduled for May 13<sup>th</sup>, with a rain date of May 15<sup>th</sup>. Volunteers help community members in need of assistance with outside projects.

A meeting of the Tax Incentive Review Council (TIRC) is scheduled for Thursday, March 19<sup>th</sup> at the Allen County Auditor's Office. The enterprise zone agreement and community reinvestment agreement for Charles Rivers Laboratories and HCF-Roselawn will be reviewed at that time.

**Committee Reports**

There were no reports given. A Utilities meeting was scheduled for Thursday, February 12<sup>th</sup> at 6:30 p.m. to discuss the possibility of accepting credit card payments and a water bill adjustment. (While drafting the minutes an email was received from Adm. Chapman stating he could not make the above meeting and asked to have it re-scheduled for Tuesday, May 10<sup>th</sup> at 6:30 p.m.)

**Other**

The next Council meeting will be held on Monday, February 16, 2015, at 7:00 p.m.

The Planning Commission will meet on Tuesday, February 3<sup>rd</sup> at 6:00 p.m. in Council chambers.

Meeting adjourned at 7:45 p.m.

APPROVED: \_\_\_\_\_  
John P. Johnson, Mayor

ATTEST: \_\_\_\_\_  
Dawn R. Bailey, Clerk/Treasurer