

**Village of Spencerville
Council Meeting Minutes
January 21, 2014**

The Spencerville Village Council met in regular session on Tuesday, January 21, 2014, at 7:00 p.m. in Council chambers with Mayor John P. Johnson presiding. Mayor Johnson led the pledge of allegiance. Responding to roll call was Mike Bice, Greg Leidy, John Miller, Phil Briggs, John Medaugh and Greg Hover. Also in attendance were Village Administrator Sean Chapman, Police Chief Darin Cook and Clerk/Treasurer Dawn Bailey.

J. Miller moved to approve the minutes of the January 13th meeting and P. Briggs seconded the motion. Roll was called; motion passed unanimously.

Ordinances/Resolutions

Ordinance #14-03 Approving, Adopting and Enacting the 2014 Edition of the Model Ohio Municipal Code-Administration Code, as Revised through July 16, 2013, Published by American Legal Publishing for the Village of Spencerville, Ohio; Repealing Ordinances and Resolutions in Conflict therewith; Publishing the Enactment of New Matter; and Declaring an Emergency

M. Bice moved to suspend the rules and pass #14-03 on its first reading as an emergency and G. Hover seconded the motion. Roll was called; motion passed unanimously.

Ordinance #14-04 Approving, Adopting and Enacting the 2014 Edition of the Model Ohio Municipal Code – Traffic Code, as Revised through July 16, 2013, Published by American Legal Publishing for the Village of Spencerville, Ohio; Repealing Ordinances and Resolutions in Conflict therewith; Publishing the Enactment of New Matter; and Declaring an Emergency

J. Medaugh moved to suspend the rules and pass #14-04 on its first reading as an emergency and G. Hover seconded the motion. Roll was called; motion passed unanimously.

Ordinance #14-05 Approving, Adopting and Enacting the 2014 Edition of the Model Ohio Municipal Code – General Offenses Code, as Revised through July 16, 2013, Published by American Legal Publishing for the Village of Spencerville, Ohio; Repealing Ordinances and Resolutions in Conflict therewith; Publishing the Enactment of New Matter; and Declaring an Emergency

M. Bice moved to suspend the rules and pass #14-05 on its first reading as an emergency and G. Hover seconded the motion. Roll was called; motion passed unanimously.

Ordinance #14-06 Allowing a One Time Carry Over of Accrued Vacation Time for Village Employee, Darin Cook

M. Bice moved to place #14-06 on its first reading, J. Miller seconded the motion. Roll was called; motion passed unanimously.

J. Miller moved to pay bills in the amount of \$14472.53 and P. Briggs seconded the motion. Roll was called; motion passed unanimously.

Old Business

Mayor Johnson told Council that Bluffton is hosting a Public Records Training on Friday, January 24th at 10:00 a.m. in their community room. The training is sponsored by the State Auditor and is free of charge.

The Mayor had also emailed information to council members about an upcoming training for council members sponsored by the Ohio Municipal League in Worthington on March 22, 2014, at a cost of \$60 per person.

New Business

A request for a street closure was received from the Summerfest committee for the annual festival. The request is for closure of streets and electric and water service. There was some question about the dates and street closures so further clarification will be required. Adm. Chapman told Council that Mayor Johnson implemented this request form, as it was recommended by the Village insurance carrier.

Police Report

Chief Cook distributed a 2013 statistical call report for the police department. He noted that the overall complaints/reports had increased slightly. Council asked a few questions of the Chief regarding the categories of charges on the report.

Administrator's Report

Adm. Chapman presented a written report to Council which was also discussed.

The generator at the WWTP was repaired on Jan. 14th and a surge protector was installed. A breaker will also be replaced.

A meeting has been scheduled at the WTP site on Thursday, January 23rd at 2:00 p.m. to introduce Todd Jenkins of Peterman Associates as the new construction administrator and to bring everyone up to date on the project.

Aqua-Leak detection found one large leak and three smaller leaks during their search on Jan. 15th. Work orders have been issued.

Chapman presented Council with a request from R. Lee MacWhinney, owner of 120 S. Broadway apartments, for an adjustment in the water/sewer bill at that location. His tenants left the water running to try to avoid the lines freezing and this created excessive usage of 55,500 gallons; average usage for that property is 3,350 gallons. The total high usage bill would be \$848.83. Chapman recommended to Council that MacWhinney's bill be adjusted to \$403.35, which is still much higher than normal, but offers some relief. J. Medaugh moved to accept Chapman's recommendation and M. Bice seconded the motion. Roll was called; motion passed unanimously.

Discussion was held regarding the possibility of implementing SoftEPAY for the utilities bills which would allow customers to pay their water bills on line or over the telephone with a credit card for a fee. This was referred to the Utilities committee for consideration.

Chapman met with Kohli & Kaliher and ODOT to discuss the right of way issues concerning the 4th Street culvert project. The east section of Elizabeth St. is not dedicated as a public right of way but the easement can be recorded for public road use.

After contacting members of the OPWC review committee, Chapman said he has decided not to apply for OPWC funds in 2014 in an effort to make our 2015 application for the 4th Street culvert project more attractive for funding for a 2017 project.

At 3: 00 p.m. on Sunday the 19th there was a low elevated tank alarm which turned out to be a leak at the SE corner of 6th and Broadway Streets. Chapman, Becker and Burnett were fixing the leak until 8:45 p.m.

Chapman distributed an updated Street Maintenance Program for 2014 and invited Council to review the report.

The Village now has Facebook and Twitter accounts which will be used expressly for notification purposes.

Committee Reports

Finance: Clerk/Treasurer Bailey distributed the proposed 2014 budget to Council for their review and asked for Council to consider adopting the permanent appropriations at the second meeting of February.

Utilities: A meeting was scheduled for Jan. 30th at 6:00 p.m. in Council chambers to discuss the SoftEPAY program and utility collections. J. Medaugh asked Chapman how we can be assured that our weekly recycle materials are actually being recycled by our contracted haulers. Chapman and the Mayor explained that the recycled materials are sorted on site as single stream. There has been some concern that the materials are placed in with the trash. Chapman said that he can request reports from ACR for assurance that materials are being recycled.

No reports were given or meetings scheduled at this time for Safety/Streets and Buildings, Grounds, Recreation committees.

The Mayor said he had been contacted by a member of the pool fundraising committee inquiring whether the pool is opening this summer. Mayor Johnson responded that the permanent appropriations had yet to be adopted.

Other

A special meeting of the District Health Board is being held Thursday, Jan. 23rd to appoint a member to a vacant seat on the board; the Mayor plans to attend.

LeAnn Warnecke pointed out that there is a low hanging wire at Sammy's Auto and she expressed concern about safety. Chief Cook said it is a dead wire; Chapman had called the telephone and cable companies to report but to date nothing has been done.

At 8:18 p.m. J. Miller moved to enter executive session to discuss potential hiring of a Village employee; M. Bice seconded the motion. Roll was called; motion passed unanimously. Council exited executive session at 8:41 p.m. and immediately adjourned.

APPROVED: _____
John P. Johnson, Mayor

ATTEST: _____
Dawn R. Bailey, Clerk/Treasurer