

**Village of Spencerville  
Council Meeting Minutes  
November 17, 2015**

The Spencerville Village Council met in regular session on Monday, November 17, 2015 at 7:00 p.m. in Council Chambers with Mayor John P. Johnson presiding. Mayor Johnson led the pledge of allegiance. Responding to roll call was Mike Bice, John Miller, Phil Briggs, John Medaugh and Greg Hover. Absent was Greg Leidy. Also in attendance were Village Administrator Sean Chapman, Police Chief Darin Cook and Clerk/Treasurer Dawn Bailey. Attorney Jason Flower arrived later in the meeting.

G. Hover moved to approve the minutes of the November 2<sup>nd</sup> meeting and M. Bice seconded the motion. G. Hover yea, M. Bice yea, J. Miller yea, J. Medaugh yea, P. Briggs pass. 4 yeas, 1 pass, motion passed.

**Ordinances/Resolutions**

**Resolution #15-22 Authorizing a Contract for Fire Protection for the Village of Spencerville**

J. Miller moved to place #15-22 on its second reading; M. Bice seconded the motion. Roll was called; motion passed unanimously.

**Resolution #15-23 Authorizing A Contract for Emergency and Convalescent Ambulance Service for the Village of Spencerville**

G. Hover moved to place #15-23 on its third reading; P. Briggs seconded the motion. Roll was called; motion passed unanimously.

**Ordinance #15-24 Hiring Betty Brown as the Police Department Secretary for the Village of Spencerville**

M. Bice moved to suspend the rules and pass #15-24 on its first reading, P. Briggs seconded the motion. Roll was called; motion passed unanimously.

**Ordinance #15-25 Setting Employee Contributions for Employee Medical Insurance, Medical Gap Insurance and Life Insurance**

G. Hover moved to place #15-25 on its first reading; J. Miller seconded the motion. Roll was called; motion passed unanimously.

P. Briggs moved to pay bills in the amount of \$23558.73; J. Miller seconded the motion. Roll was called; motion passed unanimously.

**Old Business**

The Mayor told Council that no word has been received from the Port Authority regarding a scheduled meeting to discuss the proposed wind turbine transmission lines along the railroad. The PA had said they would let him know if a special meeting was scheduled prior to the next regular meeting on December 10<sup>th</sup>.

**New Business**

The Mayor advised Council that as per the new municipal income tax laws (HB 5) that a Local Tax Review Board must be established by January 1, 2016. The board should consist of three members; one to be appointed by the Mayor and two by Council. One resident has already volunteered to sit on the board and Dawn Bailey asked Council members to let her know if they knew of anyone that would be interested in filling the other two seats.

**Police Report**

Chief Cook said things have been quiet in town but he is working on an abuse case where the complainant has moved to Florida.

**Administrator's Report**

Adm. Chapman presented Council with a written report which was also discussed.

Chapman recommended that the alley on the west side of downtown between 2<sup>nd</sup> and 4<sup>th</sup> Streets be changed to one way south which would address the problem of the pedestrian crossing at the bridge in the square; traffic currently flows north. Instead of scheduling a Safety/Streets meeting, J. Miller suggested discussing the proposal at this time. Discussion was held and Chief Cook said he had no objection to the change. J. Miller moved to change the traffic flow from north to one way south for the alley and P. Briggs seconded the motion. Roll was called; motion passed unanimously.

The water line replacement project in the alley along the canal from 3<sup>rd</sup> to 4<sup>th</sup> Streets has been completed; alley restoration will most likely have to wait until spring.

The alley behind Lyn Lee Lanes and the Shell station has been paved and re-opened to traffic.

The concrete and asphalt restoration as part of the Charles River gas line installation has been completed.

Notification was received that Allen County Refuse has changed their name to Wright Refuse; there is no change in service.

### **Committee Reports**

**Finance:** G. Hover reported on the meeting held on Nov. 9<sup>th</sup> when the committee discussed the police department budget, hiring of a new police dept. secretary and the increase of 10.9% of the employee medical insurance. The committee recommends having the employees contribute 25% of the cost of their insurance. Minutes of this meeting may be viewed in their entirety at the clerk's office. A meeting was scheduled for Monday, Nov. 23<sup>rd</sup> at 6:15 p.m. in Council chambers to continue budget planning.

**Safety/Streets:** J. Miller reported that the committee met on Nov. 7<sup>th</sup> to discuss the parameters of the police department secretary position. The position is a part-time position of 25 hours a week. Two candidates were interviewed and the committee recommends hiring Betty Brown. Minutes of this meeting may be viewed in their entirety at the clerk's office.

### **Other**

Mayor Johnson reported that the Board of Zoning Appeals met on November 5<sup>th</sup> for a public hearing for a conditional use permit application submitted by Michael Pohlman to change the property at 115 & 117 W. Fourth Street from R-1 to R-2. The Board will meet again on Monday, November 23<sup>rd</sup> at 6:00 p.m. to vote on the application.

The Planning Commission met on November 5<sup>th</sup> for a regular monthly meeting; the Zoning Adm. and PMC Adm. presented their monthly updates. The next meeting will be December 1<sup>st</sup> at 6:00 p.m.

Discussion was held about accessing the marketing video on the Lima Allen County Chamber web site and Council felt the video should be made available on our own website; Chapman will follow up with that request.

J. Miller stated that the Planning Commission still needs another member and that it's difficult to take care of business if one of the current members doesn't attend. Mayor Johnson said he has someone who is interested and that person should attend the next meeting.

Attorney Flower told Council he is working on the new income tax ordinance and that it will need to be adopted by Council by the end of the year.

Mayor Johnson reminded Council that he will be attending Mayor's Court training on Nov. 20<sup>th</sup> in Columbus and he also mentioned that before the council president may preside over court in the Mayor's absence, he must attend training. The training is offered only in January and February.

The meeting adjourned at 7:43 p.m.

APPROVED: \_\_\_\_\_  
John P. Johnson, Mayor

ATTEST: \_\_\_\_\_  
Dawn R. Bailey, Clerk/Treasurer