

Village of Spencerville Pool Rental Agreement

(Revised on 4-15-2019)

Contact Information:

Name: _____ Organization: _____

Address: _____ City: _____ Zip: _____

Phone (H): _____ Phone (C): _____ Phone (W): _____

RENTAL INFORMATION:

DATE OF RENTAL: _____ START TIME: _____

PRIVATE RENTAL:

_____ Fee of \$125.00 for 2 hour party includes admission for up to 75 guests, each additional guest over 75 is \$3.00.

_____ Fee of \$200.00 for 3 hour party includes admission for up to 75 guests, each additional guest over 75 is \$3.00.

SEMI PRIVATE RENTAL:

(This includes 1 hour during regular business hours at the end of day and then the 2 hours of private immediately following.)

_____ Fee of \$150.00 for 3 hour party includes admission for up to 75 guests, each additional guest over 75 is \$3.00.

All guests (swimmers or non-swimmers) attending the rental are included in the head count. Full payment is due at the time of the reservation. All reservations shall be made at least 1 week in advance. In the event of a cancellation, a 48 hour advanced notice is required.

REFUND POLICY:

Refunds will only be granted if a 48 hour advanced notice is received.

AGREEMENT/PAYMENT INFORMATION:

By signing this form, I acknowledge that I have read and agree to abide by all Village of Spencerville Pool rules and regulations.

Signature: _____ Date: _____

Payment Amount \$: _____ Check Payable to **Village of Spencerville** (ck#: _____) or Cash Payment

OFFICE USE ONLY

Reservation #: _____

Receipt Number: _____

Total Number of Guests: _____

Type:	Rental Fee:	Additional Fee:	Total Payment Due:	Amount Received:

Application Approved: ___ Yes ___ No Date Approved: _____

If not, please specify: _____

Manager Signature: _____

Date: _____