

Village of Spencerville Pool Rental Agreement

(Revised on 4-6-2010)

Contact Information:

Name: _____ Organization: _____

Address: _____ City: _____ Zip: _____

Phone (H): _____ Phone (C): _____ Phone (W): _____

RENTAL INFORMATION:

Date of Rental: _____ Rain/alternate date: _____ # of Guests Expected: _____

PRIVATE RENTAL _____ Fee of \$100.00 for 2 hour party includes admission for up to 75 guests, each additional guest over 75 is \$2.00. All guests (swimmers or non-swimmers) attending the rental are included in the head count. Full payment is due at the time of the reservation. All reservations shall be made at least 1 week in advance. In the event of a cancellation, a 48 hour advanced notice is required.

____ Monday – Saturday (7 to 9:00 p.m.) ____ Sunday (6 to 8:00 p.m.) ____ Other _____

REFUND POLICY:

Refunds will only be granted if a 48 hour advanced notice is received; alternate date shall be utilized during inclement weather.

AGREEMENT/PAYMENT INFORMATION:

By signing this form, I acknowledge that I have read and agree to abide by all Village of Spencerville Pool rules and regulations.

Signature: _____ Date: _____

Payment Amount \$: _____ Check Payable to **Village of Spencerville** (ck#: _____) or Cash Payment

OFFICE USE ONLY

Reservation #: _____

Receipt Number: _____

Total Number of Guests: _____

| Type: | Rental Fee: | Additional Fee: | Total Payment Due: | Amount Received: |
|--|-------------|-----------------|--------------------|------------------|
| | | | | |
| Application Approved: ____ Yes ____ No Date Approved: _____ | | | | |
| If not, please specify: _____ | | | | |
| Manager Signature: _____ | | | Date: _____ | |