

Village of Spencerville
Utilities Department

Authorization for Automatic Payment

For my benefit and convenience, you are hereby authorized to pay and charge my account for bills rendered by the Village of Spencerville, Ohio provided there are sufficient funds in my account to pay said bills upon presentation. I agree to be bound by the rules set forth below, in addition to the bank's regular rules governing checking or savings accounts.

Rules

- 1.) The term "bill" means water, sewer, refuse, and any other charges that appears on the Village of Spencerville Utilities Bill.
- 2.) Depositor agrees that the bank's right with respect to each bill shall be the same as if each bill were a check drawn on the bank and signed personally by the depositor and that the bank be fully protected in honoring each bill.
- 3.) This authority is to remain in effect until revoked upon 30 days written notice by the bank, utility company or depositor.
- 4.) Bank's sole responsibility and duty shall be to charge the depositor's account for the amount shown on the utility bill and to promptly remit said amount to the utility company; however, in the event any bill is dishonored, the bank shall be under no liability whatsoever.
- 5.) In the event the bill presented is in error or is incorrect in any respect, depositor's recourse shall be solely against the utility company. **The depositor shall make every effort to contact the utility company prior to the 15th of the month to work out any issues.**
- 6.) Bank is under no obligation to notify depositor of either payment or dishonor of utility bills. Bills will be returned unpaid to the utility company if depositor's account does not contain sufficient funds to cover the amount of said bills. **A fee will be added to your account for non-sufficient funds consistent with Villages Fee Schedule.**

*******Funds will be deducted on the 15th of the month, not the 20th*******

Customer Account Number: _____

Customer Name: _____

Customer Address: _____

Customer Telephone Number: _____

Customer email address: _____

Bank Name: _____

Bank Address: _____

Attach a voided check.

Bank Routing Number: _____

Bank Account Number: _____

Savings or Checking

Owner Signature _____ **Date** _____

Spencerville Utility Representative _____ **Date** _____