

**Village of Spencerville  
Council Meeting Minutes  
March 7, 2016**

The Spencerville Village Council met in regular session on Monday, March 7, 2016, at 7:00 p.m. in Council Chambers with Mayor John P. Johnson presiding. Mayor Johnson led the pledge of allegiance. Responding to roll call was Lori Och, Greg Leidy, John Miller, John Medaugh and Greg Hover. Absent was Phil Briggs. Also in attendance were Village Attorney Jason Flower, Village Administrator Sean Chapman, Police Chief Darin Cook and Clerk/Treasurer Dawn Bailey.

G. Leidy moved to approve the minutes of the February 15<sup>th</sup> meeting and J. Miller seconded the motion. G. Leidy yea, J. Miller yea, L. Och yea, G. Hover yea, J. Medaugh pass. 4 yeas, 1 pass, motion passed.

G. Hover moved to accept the February financials from the Clerk/Treasurer and J. Miller seconded the motion. Roll was called; motion passed unanimously.

**Ordinances and Resolutions**

**Ordinance # 16-09 Amending and Adopting the Fee Schedule**

J. Miller moved to pass #16-09 on its third reading and G. Leidy seconded the motion. Roll was called; motion passed unanimously.

**Resolution #16-10 Authorizing and Directing the Village Administrator to Enter into an Agreement for Services with Jennings Creek Pumping**

G. Leidy moved to place #16-10 on its second reading and G. Hover seconded the motion. Roll was called; motion passed unanimously.

**Resolution #16-11 Authorizing the Mayor to Advertise for Bids for Aggregate and Asphalt Materials and Asphalt Application for the 2016 Construction Year and to Declare an Emergency**

G. Leidy moved to suspend the rules and pass #16-11 on its first reading as an emergency and G. Hover seconded the motion. Roll was called; motion passed unanimously.

**Resolution #16-12 Authorizing the Mayor to Advertise for Bids for the Excavation and Installation of Water, Sewer and Storm Pipe, Manholes, Catch Basins, Sewer Services Tees and Laterals, Aggregate and Earth Backfill for the 2016 Construction Year and to Declare an Emergency**

J. Miller moved to suspend the rules and pass #16-12 on its first reading as an emergency and L. Och seconded the motion. Roll was called; motion passed unanimously.

J. Miller moved to pay bills in the amount of \$10,268.38 and G. Hover seconded the motion. Roll was called; motion passed unanimously.

**New Business**

Dawn Bailey told Council that the Village will be participating in the Ohio State Treasurer's program for open government/open check book. Financial reports will be uploaded to a website for citizens to view. The purpose of the program is to promote transparency within governments. Other government entities in the area are also participating.

**Police Report**

Chief Cook told Council that a semi-truck making a delivery to the hardware store could not make the turn at the alley and Fourth St. due to a pole being in the way. Discussion ensued about whether the pole was metal or wood and if it was a private or utility pole.

Adm. Chapman will check it out.

The Chief has been going to the school and talking with classes about "stranger danger" which included cell phone and internet awareness, calling 911, and children answering the door. The information was well received and Mayor Johnson thanked Chief Cook for doing that community service.

**Administrator's Report**

Administrator Chapman presented a written report to Council which was reviewed as follows.

Chapman will be off work March 15<sup>th</sup> for medical reasons and plans to return to work on March 21<sup>st</sup>.

Items that sold on the GovDeals auction site were: disc harrow at \$342, box scraper at \$293, post hole digger at \$455, asphalt roller at \$1,720 and a blower at \$180.

On Feb. 16<sup>th</sup> the Mayor and Chapman attended the kick off meeting for the canal corridor study. About 20 people attended representing several different jurisdictions. The agenda was scope of the project with open discussion; the next meeting will be held in six weeks.

Chapman made contact with Steve Kayatin, AC Sanitary Engineer, regarding the Allen Water District. Kayatin made it clear that the purpose of the feasibility study is not to study regionalization but to study consolidation of the AC Water District and Sanitary Engineer office. The study has taken longer than anticipated but they hope to have a final draft ready by the end of March.

Chapman will be attending a water certification workshop in Columbus on March 8<sup>th</sup> and 9<sup>th</sup> in Columbus at a cost of \$320.

Well rehabilitation work began on Feb. 17<sup>th</sup> and wells #1 and #2 will be down for about two weeks.

The new hydraulic breaker for the skid loader has been ordered so Chapman asked Council for approval to sell the old breaker on GovDeals. J. Miller moved to deem the Kent KF-3 hydraulic breaker as surplus, thus eligible for auction on the GovDeals auction website. G. Leidy seconded the motion. Roll was called; motion passed unanimously.

Official notice has been received from the Johnny Appleseed Metropolitan Park District that we have been granted \$1500 from the Cooperative Park Improvement grant program. This will be used to purchase a new chemical controller for the baby pool which costs about \$2,000. This is a reimbursement grant.

Employee Bill Becker is registered for a mosquito control certification seminar in Toledo on April 12<sup>th</sup>. There is no cost for the seminar.

Notice has been received that OPWC does have \$132,654 available for funding for our 4<sup>th</sup> Street culvert project for 2017. There may be some additional unused funds available later so an agreement will not be drawn up until June.

Our crew has been working on the bank reconstruction on the canal which was needed after the canal trail was completed. Vehicular access barriers and trail heads need to be completed also.

Chapman shared information from the US EPA regarding water infrastructure throughout the nation.

A meeting was held on Feb. 23<sup>rd</sup> with Chapman, school officials and a rep from the AC Health Dept. regarding the Safe Routes to School program. The original team member committee may reconvene to discuss future projects. Chapman said he was frank with the group about the SRTS program and the inflated costs due to ODOT requirements. He said the Village probably would not be involved with the program in the near future due to funding constraints and our need to focus on our infrastructure. Bids were opened by ODOT on March 1<sup>st</sup> for this year's project and the lowest from Smith Paving for \$98,637.21 was 27% less than ODOT's estimate. Chapman would like to see if a section of sidewalk at Elizabeth St. heading east about 150 feet could now be included in the project since the estimate was low.

Another walk/bike to school day is being planned in May; date to be determined later.

Chapman is communicating with AC Treasurer, Rachael Gilroy, regarding the County Land Bank Program. The application process is expected to open within the month and information will be due by March 31; dates are subject to change. Chapman plans to submit 205 S. Elizabeth and 213 W. First properties to be demolished through this program.

Problems have arisen at the wastewater treatment plant with the screens "glazing". A contractor was hired to troubleshoot the press on March 3<sup>th</sup>. It's been determined that part of the problem may be from Charles River Laboratories feeding large amounts of corn cob grit through their waste stream. Chapman met with their reps to discuss the problem on March 7<sup>th</sup>

and Charles Rivers' officials said they will cut back on the amount of grit they put through the system and will also continue to work with the Village to address the issue.

The downtown traffic signal went into conflict mode on March 3<sup>rd</sup>; a contractor was called to fix it after Chapman could not get the signal to reset.

There is a Tax Incentive Review Council (TIRC) meeting on March 15<sup>th</sup> at 3:20 p.m. on the 1<sup>st</sup> floor of the Court House. Because Chapman cannot attend with the Mayor, the Mayor asked for a volunteer from Council to attend.

The concrete at the Miami Erie Industrial park site has been crushed.

There has been no response from the land lease company about installing sidewalks at Dollar General; several attempts have been made to contact them.

Chapman was contacted by a resident who lives just outside of the corporation limits about septic issues he's experiencing. The Mayor and Chapman reminded Council that it is initially the homeowner's responsibility to find their problem. The Village will help when it becomes our responsibility.

**Committee Reports**

None given; no meetings scheduled.

Chapman said that the lifeguard hiring process is underway and dates for pre-sale of pool passes will be determined soon. The Village crew will perform routine maintenance on the pool next month.

**Other**

John Miller reported that the Planning Commission met on March 1<sup>st</sup> but due to lack of attendance they didn't really have a meeting. Reports from the PMC administrator were received.

Mayor Johnson and Adm. Chapman were recently interviewed by a local Weblo's Boy Scout troop. The Mayor said it provided an opportunity for the boys and parents to ask questions about the Village government.

Attorney Flower explained that the legal posting in the newspaper for the houses to be demolished was necessary to meet legal requirements because the mortgage companies are no longer in business and efforts to contact them failed. Discussion ensued about the workings of the new county land bank and what happens to properties when it's involved. Chapman will get more information.

The Port Authority meeting for March 10<sup>th</sup> is cancelled and the next regular meeting is scheduled for June 9<sup>th</sup>.

Reminder: The CIC annual membership meeting is scheduled for March 28<sup>th</sup> at the HS choir room at 6:30 p.m.

The meeting adjourned at 8:36 p.m.

APPROVED:

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John P. Johnson, Mayor

ATTEST:

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Dawn R. Bailey, Clerk/Treasurer