

Filling of Private Swimming Pools

Revised: June 16, 2023

Each water/wastewater service account of the village may apply for and be granted a once per calendar year wastewater charge credit when filling an outdoor swimming pool of 3000 gallons or more, however the following conditions must be met.

- 1.) The person whose name appears on the water/wastewater service account (Account Holder) or authorized agent must appear in person at the Utilities office and fill out a Swimming Pool Fill form containing: name, address, location of pool, size of pool, and account number; and thus, formally request a wastewater charge credit related to the filling of their swimming pool. Tenants will require Owners approval before a meter will be issued. Incomplete forms will be rejected by the Village. Falsification of data shall be punishable as per section 1.99
- 2.) The Account Holder must state in writing the approximate dimensions of the pool to be filled. Length and width, or diameter, and approximate depth of the swimming pool shall be recorded. The Account Holder must then sign their name along with the date of said request on the Swimming Pool Fill form.
- 3.) A water meter will then be furnished by the Village to the Account Holder to connect to their outside faucet to record the amount of water actually used to fill their swimming pool.
- 4.) Upon return of the meter, in good condition, to the Utilities office; the amount of water, to the nearest hundred gallons, used to fill the swimming pool, will be recorded and a wastewater charge credit for that amount of water used only, will be posted to their water/wastewater service account.
- 5.) The Village shall not be responsible for delays in the filling of pools due to failure of persons to return meters to the Village in a timely manner.
- 6.) Failure to return a meter supplied by the Village, within seven (7) days of being furnished one for purposes of determining the amount of water actually used to fill a swimming pool; shall be considered just cause for termination of water service at the address given on the Swimming Pool Fill form, until such time as the meter is returned in good condition to the Village.
- 7.) Any indoor pool greater than 3000 gallons, in existence at the time of initial passage of these rules, shall also qualify for a once per calendar year wastewater charge credit, as per the above. Any indoor pool built after passage of these rules shall **NOT** qualify for a wastewater charge credit.
- 8.) Only one wastewater charge credit per pool may be requested and granted per calendar year.
- 9.) No wastewater credit shall be offered unless documented by actual usage metered. The adjusted amount may not go below the minimum charge.

Swimming Pool Fill Form

(REQUEST FOR WASTEWATER CHARGE CREDIT FOR FILLING A POOL)

DATE: _____

ACCOUNT #: _____

NAME: _____

ADDRESS: _____

PHONE NUMBER: _____

POOL INFORMATION:

DIMESIONS OF POOL:

LENGTH X WIDTH OR DIAMETER: _____

DEPTH OF POOL: _____

I agree to the terms that are set forth in the Filling of Swimming Pools Procedure paper.

Failure to return a meter supplied by the Village, within seven (7) days of being furnished one for purposes of determining the amount of the water actually used to fill a swimming pool; shall be considered just cause for termination of water service at the address given on the Swimming Pool Fill form, until such time as the meter is returned in good condition to the Village.

Owner	Date	Tenant	Date
--------------	-------------	---------------	-------------

Water Dept. Office Use Only

Date meter was taken out: _____

Meter Serial Number: _____

Meter Reading In: _____

Meter Reading Out: _____

Total Wastewater Credit: _____